# NEWIEE 11<sup>th</sup> Annual Awards Gala **Quick Glance Logistics**

### The Basics:

Thursday, April 28, 2022

Westin Copley Place, 10 Huntington Ave, Boston, MA 02116

(google map)

Doors Open: 6 pm Reception: 6 pm to 7 pm

Dinner/Program: 7 pm to 9 pm

There will be no ticket sales on the day of the event.

# **Transportation/Parking:**

Valet parking is available at a discounted rate of \$34/vehicle for the evening of the event and is not valid for overnight parking. The venue is also a short distance from the Back Bay and Copley subway stations and Back Bay train station.

#### Attire:

Festive Professional

## **Covid Protocol:**

NEWIEE is committed to holding a safe event and will continuously monitor public health trends to ensure all measures are taken to ensure a safe event. Ticket holders will need to demonstrate:

- That they are fully vaccinated. Per the CDC, a person is full vaccinated two weeks after receiving all recommended doses in the primary series of their COVID-19 vaccination. A booster(s) is not required but recommended. Vaccination status will be checked upon registration by showing either electronic or paper proof of vaccination.
- 2. Proof of a negative COVID test (rapid antigen or PCR) within 48 hours of the event (test taken after 6pm on Tuesday, April 26th). Demonstration of a negative COVID test can be provided in the form of either (a) a photo of the rapid test with the name of attendee and date written on test strip, or (b) a copy (electronic, photo or paper) of PCR results with name and date of test clearly visible.

Photos or electronic documents can be simply shown on your phone upon registration.

A limited number of rapid antigen tests will be available on site. Please arrive 15 minutes early if you need to take a test on-site. Attendees requiring an onsite test will be directed to a separate testing area where they will self-administer a rapid test and show results to a volunteer before proceeding to registration table if the test reads negative.

# **Covid Protocol (Continued):**

Mask wearing is based on personal preference, informed by your personal level of risk.

Please stay home if you are sick or experiencing symptoms of COVID-19.

NEWIEE reserves the right to require additional safety protocols based on public health outlooks and conditions.

## Refunds/Transfers:

Fully paid member and non-member ticket holders who show proof of a positive COVID test within five days of the event can request a full refund (less transaction fees) at any time.

Tickets can be transferred at any time.

To request a refund or transfer, please email <a href="mailto:newiee@newiee.org">newiee@newiee.org</a>. Transfers can also be made on the evening of event, but please leave more time for processing.

#### Contact:

Please email <u>newiee@newiee.org</u> with any questions or call 781-606-1233 for urgent matters.